



Junior Certified Accountant

Our organization

FairJourney Biologics is a world leading CRO on antibody discovery, engineering, characterization and production. It provides services to Big Pharma companies and top biotech's from the U.S., Europe and Japan. Its state of the art facilities are located in Porto, Portugal. For more information, please visit www.fjb.pt.

Company language: English

The role

As a Junior Certified Accountant you would work within the Financial Unit and reporting to the CFO your main tasks and responsibilities are:

- Treasury/cash control and bank reconciliations;
- Process payable invoices;
- Prepare and process monthly declarations and other reporting to the authorities;
- Analysis of accounting data;
- Prepare payments and post bank transactions;
- Support in the month's closing activities;
- Interact with Internal and External auditors/service providers, banks and tax advisors;
- Collaboration with other companies of the group;
- Preparation of management reports.

Your profile

FairJourney Biologics is seeking a professional, with the following characteristics::

- You have a Bachelor/MSc in accounting;
- You are a certified accountant;
- Excellent Knowledge of Microsoft Office (preferably in advance Excel);
- Good analytical skills;
- You have excellent organizational skills;
- You have an excellent command of the English language.

We offer

- Integration in a highly motivated team;
- Working in an international environment;
- Bonus incentives;
- Career development;

Additional information

You will receive a contract directly with FairJourney Biologics. FairJourney Biologics is located in Porto, Portugal. Your application will be processed by FairJourney Biologics.



Interested?

Applications must be submitted directly through our website, at <http://fjb.pt/job-opportunities/>, before the 15th February. Please use "Reference 37" for this position.

For more information about this position you can contact us at +351 222 437 509 or cv@fjb.pt.