



Senior Procurement Specialist

Our organization

FairJourney Biologics is a world leading CRO on antibody discovery, engineering, characterization and production. It provides services to Big Pharma companies and top biotech's from the U.S., Europe and Japan. Its state-of-the-art facilities are located in Porto, Portugal. For more information, please visit www.fjb.pt.

Company language: English

The role

As a Procurement Specialist you will manage the company's supply of products and services by sourcing strategic initiatives with the purpose to ensure that the purchases yield the best value and the least risk. Your main tasks and responsibilities are:

- Develop and use efficient sourcing strategies;
- Find profitable suppliers and initiate business and organization partnerships;
- Negotiate with external vendors to secure advantageous terms;
- Control the ordering of necessary goods and services;
- Finalize details of purchase orders and deliveries;
- Participate in negotiations of global master agreements;
- Assess existing contracts;
- Track and report key functional metrics to reduce expenses and improve effectiveness;
- Expect unfavourable events through analysis of data and prepare control strategies;
- Perform risk management for supply contracts and agreements;
- Control spend and build a culture of long-term saving on procurement costs.

Your profile

FairJourney Biologics is seeking a Senior Procurement Specialist, with the following characteristics:

- More than 5 years proven working experience as a Procurement Specialist or Procurement Officer in the health field as hospitals, pharmaceutical companies, medical equipment companies;
- BSc degree in life sciences;
- Knowledge of sourcing and procurement techniques;
- Have talent in negotiations and networking;
- You are an influential person and an experienced change manager, with ability to successfully manage complexity and multiple priorities;
- You are proactive, results driven with decision making capabilities;
- You are someone with problem-solving aptitude;
- You have an excellent command of the English language;
- You have excellent organization skills;
- You are a good communicator and have people skills.

**We offer**

- Permanent position;
- Integration in a highly motivated team;
- Working in an international environment;
- Bonus incentives;
- Career development;
- Significant tax breaks may apply if you are a foreign or Portuguese expat.

Additional information

You will receive a contract directly with FairJourney Biologics. FairJourney Biologics is located in Porto, Portugal. Your application will be processed by FairJourney Biologics.

Interested?

Applications must be submitted directly through our website, at <http://fjb.pt/job-opportunities/>, before the 15th February. Please use "Reference 36" for this position.

For more information about this position you can contact us at +351 222 437 509 or cv@fjb.pt.